

COMPLETE YOUR BACK TO SCHOOL FORMS ONLINE

Broward Schools is excited to announce parents can now complete the required **BACK TO SCHOOL FORMS** online in your language of choice at:

www.BrowardSchools.com/BTS



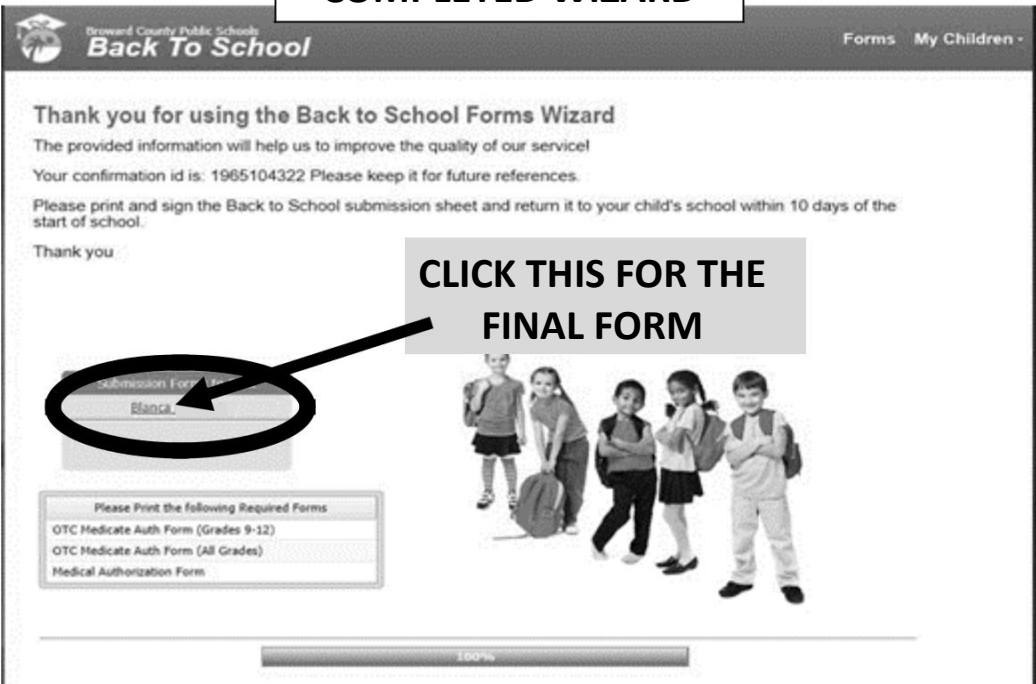
The screenshot shows the 'Back To School' wizard interface. At the top left is the Broward County Public Schools logo and the text 'Back To School'. The main heading reads 'Hi, Welcome to the Back to School Forms Wizard'. Below this is a paragraph: 'We're here to help you complete the back to school forms required for your child. The wizard makes the process easy. Let's get started.' To the right of this text is a group photo of diverse students and adults. Below the photo is a note: 'Note that this tool currently supports the completion of back to school forms for returning Broward County Public School students only. It is not intended to be used for new students, transfer students from other school districts, charter school students, or private school students. In those situations, the parent will complete a registration process at the school.' At the bottom left, there is a 'Select your language:' section with four radio button options: English (selected), Português, Español, and Kreyòl Ayisyen. At the bottom center is a progress bar showing '0%' and a 'Continue' button on the right.

**Turn in a ONE PAGE “Submission Sheet”
instead of an entire packet!**

Complete all the questions and sign the confirmation page. Sign the printed page and submit to cypressbayhs@browardschools.com

- Step 1: **Enter** your information and a student's information. (You will have a chance to enter more students later.)
- Step 2: Go to your **email**. Find the confirmation email from "bcpsmobile@browardschools.com" and click the link.
- Step 3: **Read** the information and answer all other questions. Digitally "**sign**" by typing your name in the web page as needed.
- Step 4: **Review** and print any forms you would like for your records.
- Step 5: **Print** the final "Submission Forms to Print" for each student.
- Step 6: **Sign** the printed form.
- Step 7: Submit the form to the following email: cypressbayhs@browardschools.com

COMPLETED WIZARD



FINAL SUBMISSION SHEET

Broward County Public Schools
Back-to-School Online Forms Submission Sheet

Rather than completing and returning the hard copy Back-to-School packet and Code of Student Conduct Signature forms, I have used the Back-to-School Forms Wizard to complete the forms online. Please use the information I have submitted online to update my child's record. I have included the confirmation number I received at the end of the process for verification purposes.

Student's Name: _____ Grade: _____

School: _____

Confirmation ID: _____ Date: _____

Parent's Name: _____

Parent Signature: _____ **SIGN HERE BEFORE SUBMITTING**